Cleaning Guide for Windows

PURPOSE:

To provide clean, translucent windows.

REQUIRED SUPPLIES & EQUIPMENT:

- Window Squeegee
- Window cleaner's bucket
- Window brush or strip washer
- Glass cleaner
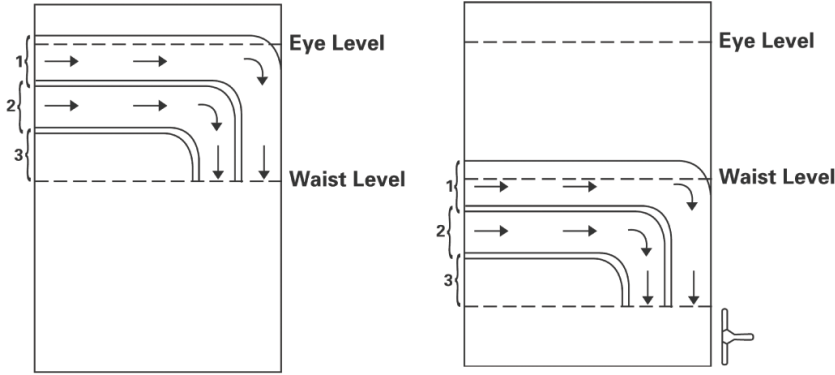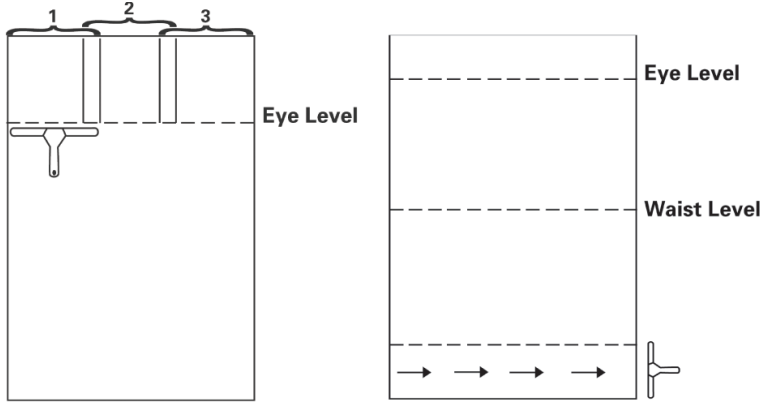- Scraper
- Clean wipers or rags

PROCEDURE:

A Gather all necessary supplies.

B Mix window cleaning solution in the bucket. Apply solution to the window evenly with a window brush. Ensure the entire area is covered.

C Place the squeegee at the top of the window and glide it to the corner. Glide the squeegee downward to the bottom corner. Use a consistent, even pressure on the squeegee at all times. Repeat across the window.

D Wipe off the squeegee with a rag or chamois and begin at the top of the window again. Slant the squeegee downward on the dry, cleaned side of the glass. Continue down to the bottom. Repeat this until the window is completely cleaned.

E Wipe the sills clean and dry with wipers or rags.

F Clean up – Wash out the bucket and dry it. Wash out chamois with clean water and hang up to air dry. Wash rags. Rinse squeegees and wipe them dry. Store squeegees in a cool, dry place. Do not store squeegees on their blades.

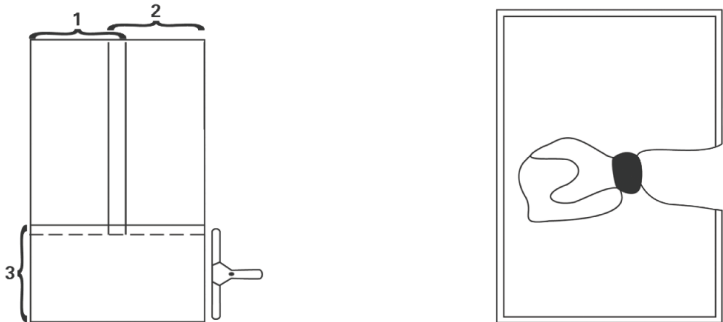G Wash hands.

POINTERS:

- Area to squeegee must be wet. To wet window, use properly diluted window cleaning concentrate.
- Use a window brush to apply enough solution to keep the window wet while using squeegee.
- If window dries, apply more solution. The squeegee will not work on a dry surface!
- Tilt squeegee slightly to prevent dripping onto dried area.
- Overlap each pass of the squeegee.
- Wipe squeegee after each pass.

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Small Windows

A Use squeegee.

B Or spray with the window cleaner and wipe with a clean dry towel.

Large Windows

A When the glass is well scrubbed with a wet sponge, go around the window against the frame with the sponge to pick up any debris you may have pushed against the frame.

B Tilt the squeegee to an angle so about two inches of the rubber touches the glass, then start at the top corner and draw the squeegee along the top edge across the window. Using the squeegee tilted at this angle is called "cutting the water".

C Wipe the squeegee blade. Next, start on the dry surface close to the frame and draw the squeegee down to about three inches of the bottom of the glass.

D Repeat this stroke until you have squeegeed all the glass. Be sure to overlap each stroke. Wipe squeegee blade after each stroke.

E Soak up excess water with well rinsed sponge. Cut the water as you did in step 2. Next start on the dry surface close to the frame you have just squeegeed, draw the squeegee the bottom of the glass.